



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

May 11, 2004

Lawrence Wasserman, Treasurer  
Schultz Debbie Wasserman  
4479 Foxglove Lane  
Weston, FL 33331

**Response Due Date:**  
**June 10, 2004**

Identification Number: C00385773

Reference: April Quarterly Report (1/1/04 - 3/31/04)

Dear Mr. Wasserman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. An adequate response must be received at the Commission by the response date noted above. An itemization of the information needed follows:

- On Schedule B of your report, you have itemized disbursements for which you have failed to include the complete address and purpose. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))
- Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Examples of election day and voter registration activity include "exit polling", "door-to-door get out the vote", "get out the vote phone calls" and "driving voters to the polls". Unacceptable descriptions, which require additional clarification, include but are not limited to "advance", "consulting", "commission", "contract labor", "retainer", "election day expense", "expenses", "invoice", "support", "expense reimbursement", "miscellaneous", "professional services", "get-out-the-vote", "voter registration". (11 CFR §104.3(b)(4)(A)) Please amend Schedule B of your report to correct the descriptions that do not meet the requirements of the Regulations.
- Schedule B of your report discloses reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that